






INTERNAL QUALITY ASSURANCE CELL (IQAC) Kamrup College, Chamata

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Higher education plays an imperative role in the development of any nation. Therefore the focus remains on both quantity and quality of higher education. Like in any other domain the method to improve quality remains the same i.e. finding and recognizing new needs and satisfying them with products and services of national/international standards.

The National Assessment and Accreditation Council (NAAC) has been set up by UGC, a decade back, to help all participating Institutions in field of higher education to assess their performance vis-à-vis set parameters. NAAC is a rating agency for academic excellence across India, and the country's first such effort. NAAC has been striving hard for bringing qualitative reforms in Indian higher education system. Therefore, the XI Plan guidelines for Establishment and Monitoring of the Internal Quality Assurance Cells (IQACs) in Higher Educational Institutions (HEIs) observes- "NAAC has been instilling a momentum of quality consciousness amongst Higher Educational Institutions (HEIs or 'Institutions'), aiming for continuous improvement. NAAC is triggering a 'Quality Culture' among the various constituents of the HEI, as well as enhancing the awareness of Institutional Quality Assurance with all stakeholders." Clearly, the prime agenda of NAAC is to Assess and Accredite Institutions of higher learning with an objective of helping them to work continuously to improve the quality of education. At the instance of NAAC, Kamrup College, Chamata has established the Internal Quality Assurance Cell (IQAC) as a post accreditation quality sustenance activity.

It deserves mention here that to ensure internal quality, all Higher Educational Institutions must have a Quality Policy. Thus, the Quality Policy of Kamrup College, Chamata is committed to achieving excellence in teaching, research and consultancy:

-  By imparting globally focused education,
-  By creating world class professionals,
-  By establishing synergic relationships with Industry and Society,
-  By developing state of art infrastructure and well endowed faculty,
-  By imparting knowledge through team work and incessant efforts.

“Nahi Gyanena sadrishya pabitranih bidyate” or “knowledge is pure ” is the motto of Kamrup College, Chamata . Our mission is to impart value based quality education to develop students as good human beings with an analytical mindset, in depth knowledge, passion for achievement and a socially responsible outlook. Kamrup College, Chamata is committed to achieving excellence in teaching, research and consultancy with the cooperation and involvement of all: teachers, staff, students, parents and the community we serve. Kamrup College, Chamata committed to continually improve our quality management system and satisfy the requirements.”

Goals

1. To develop a quality system for conscious, consistent and catalytic programmed action to improve the academic and administrative performance of the HEIs;
2. To promote measures for institutional functioning towards quality enhancement through internalization of quality culture and institutionalization of best practices.

Functions

- Development and application of quality benchmarks/parameters for the various academic and administrative activities of the HEI;
- Facilitating the creation of a learner-centric environment conducive for quality education and faculty maturation to adopt the required knowledge and technology for participatory teaching and learning process;
- Arrangement for feedback responses from students, parents and other stakeholders on quality-related institutional processes;
- Dissemination of information on the various quality parameters of higher education;
- Organization of inter and intra institutional workshops, seminars on quality related themes and promotion of quality circles;

- Documentation of the various programmes/activities of the HEI, leading to quality improvement;
- Acting as a nodal agency of the HEI for coordinating quality-related activities, including adoption and dissemination of good practices;
- Development and maintenance of Institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;
- Development of Quality Culture in HEI;
- Preparation of the Annual Quality Assurance Report (AQAR) of the HEI based on the quality parameters/assessment criteria developed by the relevant quality assurance body (like NAAC, NBA, AB) in the prescribed format;
- Bi-annual development of Quality Radars (QRs) and Ranking of Integral Units of HEIs based on the AQAR;
- Interaction with SQACs in the pre and post accreditation quality assessment, sustenance and enhancement endeavours.

The IQAC Structure

The IQAC shall be constituted under the chairmanship of the head of the HEI. He/

She may be assisted by a Coordinator who shall be a senior faculty member. This position may be held as an additional charge by the faculty member concerned, or a new position of a full-time Director/Coordinator may be created and a person is selected and appointed or a senior faculty member is posted by redeployment.

Composition of the IQAC

The IQAC shall have the following composition:

- a) Head of the HEI – Chairperson
- b) Five senior teachers and one senior administrative official - Members
- c) Two external experts on Quality Management /
Industry / Local Community – Members
- d) Director / Coordinator of IQAC – Member Secretary

The members at b) and c) of the above shall be nominated by the Head of the HEI in consultation with the academic body of the HEI (Academic Council of a University or

Academic Committee of a College). The membership of such nominated members shall be for a period of two years. The IQAC should meet at least once in a quarter. The quorum for the meeting shall be two-third of the total number of members. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format.

Follow up

- The AQAR shall be approved by the statutory bodies of the HEIs (such as Syndicate, Governing Council/Board) for the follow up action for necessary quality enhancement measures.
- The Universities shall regularly submit the AQARs to the NAAC/other accreditation bodies. The Colleges shall regularly submit their AQARs to the affiliating University, state level quality assurance bodies, NAAC / other accreditation bodies.
- All HEIs shall submit AQARs and/or Quality Radars (QRs) and follow up reports of AQARs to the UGC as and when called for.
- The IQAC must create its exclusive window on its institutional website, to regularly report on its activities, as well as for hosting the AQAR.

Benefits of IQAC

- a) Ensure heightened level of clarity and focus in institutional functioning towards quality enhancement
- b) Ensure internalization of the quality culture;
- c) Ensure enhancement and integration among the various activities of the institution and institutionalize good practices;
- d) Provide a sound basis for decision-making to improve institutional functioning;
- e) Act as a dynamic system for quality changes in the HEIs;
- f) Build an organized methodology of documentation and internal communication.

Eligibility for Financial Assistance for establishing IQAC

All Universities and Colleges which are under section 2(f) & 12B of the UGC Act will be eligible to receive the financial support (5, 00,000/- To3, 00,000/-) for establishing and strengthening of the IQACs in them.

Monitoring Mechanism

a) The State Quality Assurance Cell (SQAC) and Gauhati University shall monitor the functioning of IQAC, Kamrup College, Chamata.

b) NAAC and other respective accrediting bodies shall monitor the functioning of IQAC, Kamrup College, Chamata.

c) NAAC peer teams and those of other accreditation bodies will interact with the IQAC, Kamrup College, Chamata.

Truly, maintaining the drive of quality consciousness is vital in HEIs. Internal Quality Assurance Cell, in. It is expected that as a facilitative and participative organ of the institution, the Internal Quality Assurance Cell, Kamrup College, Chamata would function as a driving force for ushering in quality by working out intervention strategies to remove deficiencies and enhance quality.