



Preamble:

“Grow old along with me! The best is yet to be, the last of life, for which the first was made. Our times are in his hand, who said, 'A whole I planned, youth shows but half; Trust God: See all, nor be afraid!'”- so writes Robert Browning. Truly, the Alumni Association of Kamrup College, Chamata is an association that binds the Kamrupian Alumni with their Alma-Mater in the fulfilment of its obligation for the spread of higher education in the area and the commitment towards the society. As the precious product of the college, the institution feels proud of the Alumni Members and always remembers with pride their golden association. Kamrupian Alumni members who are in different walks of life are, therefore, invited to visit their alma mater, whenever possible, and renew their bond with the Alma-Mater. Further, they may also create opportunities to share how they developed themselves under the shade of this great institution and blossomed themselves from the foundation received from the college. Above all, they could surely contribute to the growth of the institution and render their support and guidance.

Earlier, on many occasions the numbers of committees of the Associations were formed and they functioned in a successful manner, yet those committees did not live up to the expectations. The present committee of the Alumni Association is an endeavour of the Internal Quality Assurance Cell (IQAC) of the college and will definitely do its best to achieve its vision/mission/aims & objectives.

Vision Statement

Alumni Association represents the interests of KCC graduates nationwide. We are committed to keeping our alumni informed, involved and invested in the alumni community and the future of Kamrup College. Working closely with the College, we offer communications, events, benefits and services for our current and future alumni.

Mission Statement

The Kamrup College Alumni Association will be an engaging and mutually beneficial lifetime link between Kamrup College, Chamata and its community of alumni.

Values

We believe a lifelong association exists between alumni and the college. - We recognize the importance of higher education to the development of society. We believe that alumni must add actively to the development of the college. We acknowledge we are a caring association, in our service to the membership, the college and the broader community.

Aims and Objectives

- To promote and foster mutually beneficial interaction between the Alumni and the present students of the Kamrup College, Chamata and between the Alumni themselves.
- To encourage the Alumni to take an active and abiding interest in the work and progress of the college so as to contribute towards enhancement of the social utility of their Alma Mater.
- To suitably recognize outstanding social and community service by the Alumni and the students.
- To undertake to organize activities of a civic or charitable nature as also to increase public awareness of the role of technology in value addition in the economic and social development of the nation.
- To invest and deal with the funds and moneys of the Association.
- To do all such other lawful things as are conducive or incidental to the attainment of the above objectives and/or beneficial to the interests of the college and its Alumni.
- To take advantage of developing technologies like the internet in achieving the aims and objects of the Association.
- To extend every possible help to the college authorities for overall progress of the institution.
- To foster and perpetuate friendship and cooperation among the alumni through Publications
- To organise reunions on the College campus or other places
- To further the social, literary and cultural interests of the alumni and alumnae through the publication of articles/books, through functions and meetings of the associations, and in other ways.
- To communicate with the authorities of the College on matters of mutual interest.
- To raise funds for various welfare and other schemes in the college as approved by the Association
- To provide a forum for the alumni for exchange of ideas on academic, cultural and social issues of the day
- To look after the general interests of the alumni of the University

- open branches of Association in various parts of the state.

RULES AND REGULATIONS OF KAMRUP COLLEGE ALUMNI ASSOCIATION

1) Definition

- a) "The Association" means the Alumni Association of the Kamrup College, Chamata.
- b) The "General Body" means the General Body of the Association.
- c) The "Executive Committee" means the Executive Committee of the Association.
- d) Alumnus means an ex-student of the college, who has obtained a degree/passed Higher Secondary Courses from Kamrup College, Chamata.
- e) An "Advisor" means any person other than an Alumnus, who has been elected by the General Body of the Association.
- f) The financial year of the Association shall be reckoned every year from 1st April to 31st March of the following year.

2) Patrons

- a) The Association may have Patrons as approved by the Executive Committee, provided that a patron shall be an out-standing professional engineer/scientist or a social worker. Such appointment being for a period of one year.
- b) The President of the Governing Body and the Principal of the College shall be an ex-officio Patron of the Alumni Association.

3) Membership

- a) Any student who successfully obtains any degree has obtained a degree/passed Higher Secondary Courses from Kamrup College, Chamata automatically becomes a Life member of the Association from the date of issue of the Result Notification granting the said degree/diploma on payment of the appropriate membership fees
- b) Any ex-student, members of the staff or ex-member of the staff of the Institute who does not fulfill the above condition as in 3(a) but who, on the recommendation of the Executive Committee, is admitted by the Association on payment of the appropriate membership fees.

c) The membership fee in respect of all the members defined in Clause 3(a) and 3(b) would be decided by mutual discussions between the Institute and the Association from time to time. The mode of collection of the membership fees would be decided from time to time in mutual discussions between the Institute and the Association.

4) Advisors

The Association, in the General Body on the recommendation of the Executive Committee, may elect any person connected with the College or the Association, who is likely to promote the interests of the Association, as an Advisor for two years.

5) Membership Rights

All members and Advisors are entitled to receive all announcements etc. (as and when the usage of the internet becomes widespread, posting of such announcements on the website shall amount to their being received by the members) connected with the activities of the Association, the Alumni Newsletter, Annual Magazine and also participate in all social functions and other activities of the Association. All members will also be beneficiaries of any schemes or assistance programmes administered by the Association.

6) Organization

The following shall be the authorities of the Association.

1. The Governing Body of the College
2. Internal Quality Assurance Cell(IQAC) of the college
3. The General Body
4. The Executive Committee

The method of selection of the office bearers and their roles are defined in subsequent paragraphs.

7) The General Body

- a) The General Body shall consist of all the members of the Association .
- b) The General Body shall consider the President's report of the past year's activities, the president-elect's budget and plan of activities for the next year, approval of accounts, election of members of the Executive Committee, appointment of auditors, legal advisors and any other matters arising from time to time.
- c) The General Body shall meet on the last Saturday of April unless the change is notified to the members well in advance. This meeting referred to as the Annual General Meeting shall statutorily consider the following:

- i) Approval of previous year's accounts.
 - ii) Introduction of new office bearers.
 - iii) Election of the members of the Executive Committee.
 - iv) Appointment of Auditors.
 - v) Appointment of legal advisors, if any.
- d) The Honorary Secretary shall, upon being requested in writing by the Executive Committee or by at least 10 members of the Association, call an extraordinary meeting of the General Body for which at least 2 weeks notice along with agenda shall be circulated to all the members.
- e) The quorum for the General Body shall be 40 members present in person. In case the quorum is not complete, the Chairman shall adjourn the meeting and reconvene it after 30 minutes, at which time, the members present will constitute the quorum and there will be no minimum requirement.
- f) All the resolutions put to vote at the General Body shall be decided by a majority vote (unless otherwise provided) on a show of hands. In case of equality of votes the `Presiding Officer` shall have the casting vote.
- g) In case the Executive Committee is satisfied that a member/honorary member has been working against the interests of the Association/the profession it may recommend the termination of the membership of the concerned member/honorary member to the general Body which shall have the powers to do so.
- h) The Executive Committee shall have elected members as decided by the General Body, who shall be elected to office for a 3-year term. The General Body shall elect 7 members (i.e. one-third the strength) every year to the vacated categories from amongst the membership of the Association by a majority vote as under:
- i) At least one member of minimum 25 years standing.
 - ii) At least three members of minimum 15 years standing.
 - iii) At least five members of minimum 5 years standing.
 - iv) The remaining two members may have any seniority.
 - v) A member can be reelected to the Executive Committee, if he so wishes after a gap of one year.
 - vi) The President or in his absence the Secretary shall be the returning officer for the elections.

8) The Executive Committee

- a) The affairs of the Association shall be managed and the funds administered by the Executive Committee which shall consist of following members:-

- i) Twenty-one alumni to be elected by the General Body.
 - ii) The immediate past president, immediate past secretary, and immediate past treasurer will continue as members of the Association.
 - iii) If they have not completed their 3 years term, if his/her 3 year term has been completed he/she shall relinquish office as member of the Executive Committee. They may, however, be reelected to the Executive Committee after a gap of one year.
 - iv) Four Senior Professors of Kamrup College to be nominated by the Executive Committee shall be ex-officio members/ Advisors .
 - v) The General Secretaries of the students' organization for the running year to be nominated by the Students Affairs Council shall be an ex-officio member.
 - vi) The immediate past president if he has completed 3 years as Executive Committee member shall be ex-officio member of the Executive Committee.
- b)** The Executive Committee shall have the right to co-opt members and/or appoint sub-committees from amongst the General Body from time to time for an execution of specific assignments as required.
- c) Any casual vacancy amongst the members of the Executive Committee arising from death, resignation, removal or otherwise, may be filled by co-option by the Executive committee and the member so co-opted shall hold office for the balance term of the member being replaced. Such co-opted member shall be treated on par and have all the rights as enjoyed by the elected members .
- d) The Executive Committee shall have the power to appoint from amongst the members of the General Body or from amongst its own members, Editor and other staff for the printing and publication of Brochures, Newsletters, Annual Magazine of the Association.
- e) The quorum for the meeting of the Executive Committee shall be seven members .
- f) The Executive Committee shall manage the affairs of the Association by majority vote in the Committee Meeting provided that in case of equality of votes, the President shall have the casting vote.
- g) The Executive Committee shall meet at least four times a year. The Secretary shall issue the notice and the agenda of the meeting at least a week before the date fixed for the meeting. However, in case of urgent business, the meeting may be called at shorter notice.
- h) The Executive Committee shall be Executive Authority of the Association. It shall be responsible for all the finances and funds of the Association and shall give effect to the plans and programmes of the Association and shall have the authority to carry them out.
- i) The property, movable, and immovable, belonging to the Association, shall be vested with the Executive Committee.
- j) On or before the Fourteenth Day succeeding the day on which the Annual General Meeting of the General Body is held, a list shall be filled with the Registrar of Societies Delhi of the names, address and occupations of the members of the Executive Committee.

k) The Executive Committee may terminate the membership of any of its members, in case he fails to attend two consecutive meetings of the said Committee without the grant of leave of absence. However, the President may grant leave of absence to any member.

9) The Office Bearers

a) The Elected Office Bearers of the Executive

Committee shall be:

The President: shall be elected by majority vote of the members. He shall be an alumnus of at least 15 years standing.

The Working President: shall be elected by majority vote of the members. He shall be an alumnus of at least 15 years standing.

The Vice Presidents : shall be elected by majority vote of the members. He shall be an alumnus of at least 15 years standing.

Secretary: shall be elected by majority vote of the members . He shall be an alumnus of at least 10 years standing and should have been a member of the Executive Committee of any time before the election.

Assistant Secretaries : shall be elected by majority vote of members. He shall be an alumnus of at least 5 years standing.

The Secretary shall perform the following duties:

- To keep the Minutes of all meetings of the General Body and the Executive Committee.
- To carry out the directions of the General Body and the Executive Committee.
- To conduct correspondence on behalf of the Association.
- To give notice of all meetings of the General Body and the Executive Committee.
- To exercise administrative control over the Central office of the Association.

The Secretary shall seek the advice of the President in case a clarification of any kind is required.

In the absence of the Secretary, the Assistant Secretary shall perform the functions of the Secretary.

The President shall preside over the meeting of the Executive Committee and any General Body Meeting of the Association.

(a) If a vacancy arises in the office of the President/Secretary/Treasurer, the Executive Committee shall elect a new President/Secretary/Treasurer from amongst its own members who will hold office till the next General Body Meeting.

(b) The Treasurer shall keep the books of accounts of the Association and report on these at each meeting of the Executive Committee. He will collect all dues and claims on behalf of the Association and will also assist the President in ensuring that budgetary grants are correctly utilized (See 11 (b) below). In addition, he will liaise with the bankers and the Auditors of the Association. He will be provided clerical assistance etc. by the Central office of the Association.

The President or in his absence the Secretary shall be the returning officer for the Executive Committee elections.

10) Finance

a) The Association may receive funds, donations, and financial assistance from any non-political source for the furtherance of its objective.

b) The Executive Committee shall determine the expenditure, which is necessary to carry on the affairs of the Association and is authorized to incur such expenditure. c) All funds received on behalf of the Association shall be placed in the name of the in an account to be maintained in a bank to be approved by the Executive Committee. President and Secretary will jointly manage the account.

d) The Association's financial year shall end on March 31st. The Executive Committee shall direct the accounts atleast once a year by the auditor appointed by the General Body at the Annual General Meeting.

11) Amendments

Any provision/requirement of this constitution may be amended by a two-thirds majority of those alumni members present and voting in General Body Meeting. The quorum for such a meeting will be 90 members. The proposal to amend the Constitution shall be at the instance of the Executive Committee or on the signed requisition by at least 30 alumni.

12) Dissolution

In the event of dissolution of the Association, the property of the Association will be attached to the Internal Quality Assurance Cell of the college.